

Cottonwood Heights

**Weekly Update for
Dec. 31-Jan 13, 2018**

City Manager

Last week was the board meeting for the Utah Communication Authority, (UCA), of which I am a member. We met in their new offices located in the business park just west of the Salt Lake International Airport. This authority was created last legislative session to replace the Utah Communications Agency Network, known as UCAN. UCAN was disbanded last year after an embezzlement investigation and a very negative audit report.

UCA is an independent agency whose responsibilities are as follows:

- Operation of the 800 and 150 MHz radio networks, the supporting infrastructures and maintenance operations.
- Statewide Interoperability which serves to enhance and promote inter-operable and emergency communications at the State, regional, local and tribal levels.
- Management of the 911 Program, which includes oversight of the 911 Committee, Vision for Next Gen 911, and Computer Aided Dispatch (CAD) platform development.
- FIRSTNET Coordination, within the State of Utah, to establish a nationwide, high speed, wireless broadband network dedicated to public safety use.

What that basically means is we take most of the 911 money on your phone bill and spend it. The two biggest issues we have right now is to oversee the complete reconstruction of the statewide 800 MHz system (known as P25 radio upgrade) radio throughout the state and to disburse money from the state 911 Emergency Services account to various 911 center within the state.

The Utah League of Cities and Towns was given two appointments to that board from the legislature. I was appointed in July.

The highlight of our meeting was a review of the audit for the fiscal year which remarkably had just one finding that had already been corrected. Other issues include hiring of a project manager to oversee the new reconstruction of the P25 system and working with the state to appropriate the 911 funds to help us keep up with needed maintenance grants throughout the state.

Plans for our retreat, scheduled for Feb. 9 and 10 are underway. Christine has scheduled the Cottonwood Club in Holladay as the location.

Public Relations

1. With video projects complete, I have focused my attention to the February newsletter. The deadline has been moved to Jan. 16. We already have most of the usual contributed content from the CHPD, Whitmore Library, Canyons School District and others in house. The editing has begun.
2. I am helping Ann compile and edit a program for the Volunteer Dinner on Jan. 27. I have been scouring all the photos from events we've had to look for city volunteers and committee members in action.
3. I am very busy making several changes to the website to accommodate the new mayor and council members.
4. I am catching up on several projects that have been put off during the rather large video projects of the past 2 months.

City Recorder

Next Meetings Scheduled Agenda Items:

January 23-2018

BUSINESS

ACKNOWLEDGEMENTS

Gold Star Girl Scouts Awards – 5 awards are given every year and two CH girl scouts got it this year.

Introduction of honorary colonel Dana Page.

REPORTS

3.0 STANDING MONTHLY REPORTS

3.1 Police Report – Police Support Supervisor Candie Terry

(Review of the Police Department statistics for the month of December.)

3.2 Monthly Financial Report – Finance Director Dean Lundell

(Finance Director, Mr. Dean Lundell, will report the city finances for September 2017)

3.3 Unified Fire Report – Assistant Chief Mike Watson

(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of September 2017; as well as other informational items from UFA.)

ACTION ITEMS

ACTION ITEMS

- Appointment of Councilmembers to different committees
- Ordinance establishing a CH Parks, Trails and Open Spaces Committee
- Resolution on Tee's phone
- Resolution regarding committee assignment (outside and inside)
- Resolutions for appointments to Jordan River Commission and
- Resolutions for appointments to Mosquito Abatement District
- Resolution approving an agreement with Holly and Jedediah Rogers for editing the manuscript City Between the Canyons: A History of Cottonwood Heights, 1849-1953.

CONSENT CALENDAR

WORK SESSION

6:00 p.m. 1. Canyons School District (20:00)

(Monthly Presentation by Ms. Nancy Tingeyl with Canyons School District.)

2. **Domestic Violence - Nicole Huntsman, CH PD Victim Advocate (20:00)**
(Ms. Huntsman will present on current issues with Domestic Violence cases and litigation.)

Administrative Services

1. Staff working on Holladay Court contract.
2. City Hall way finding sign order is ongoing.
3. Contract preparations for City History book nearing completion.

Events

1. Planning and preparations for Volunteer Appreciation dinner on January 27th.

Emergency Services

1. Met several times with CHARC to define goals for 2018. You should have the power point discussion for this. We also ordered new hard drives for several repurposed laptops for emergency management use with CHARC. These laptops will add to the capabilities in the field and at our EOC as well as eliminate all but one personal laptop. This move increases our network security.
2. Working with districts to plan shakeout 2018. We have started the heavy planning period for the next several weeks to meet with all the districts and volunteers as well as plan with the Red Cross for the April 14th event.

Community and Economic Development

1. The following reports were sent to the City Council via email and are available by request at the City offices:
 - a. 2017 Yearly Development Activity Report
 - b. Community and Economic Development Department Briefs
 - c. 2017 December Activity Report
2. The business association had a ribbon cutting for Que Sera Sera Skin Spa at 6936 S. Promenade Dr.



Public Works

1. **Operations and Maintenance**
 - A. **Public Works Operations Building**
 - Expand the public works yard to the next phase which includes the maintenance and storage sheds
 - B. **Maintenance**
 - Standard right of way and street maintenance throughout the City
 - Potholes
 - Crack Sealing
 - Street Sweeping
 - Tree Trimming
 - Debris hauling
 - Vehicle maintenance

2. Engineering

- **Road Maintenance Plan**
 - Met with the Residents committee last week and have the second meeting next week.
- **Ferguson Canyon outfall line**
 - Specs have been prepared and we will be going out to bid soon
- **Highland Drive / LaCresta drive**
 - Met with UDOT last week and they have scaled the project back some. When we have more information as to the final project look, we will return and report the status
- **Highland Drive / Ft. Union**
 - Preparing for bids as soon as the final design is set for LaCresta
- **2700 East Reconstruction**
 - This project will bid for construction this weekend
- **Ft. Union Resurfacing**
 1. Preparing for construction this spring
- **Bengal Blvd Round-About**
 2. UDOT has assigned a PIN (project identification number) so we now will be assigned a project manager. We are trying to get this project completed by Fall but it will be a very tight schedule

3. Gilson Engineering Report

- We are working on bid documents and plans for the 2700 East Roadway Project that will begin after the end of the school year. The Roadway project will include Pavement Reconstruction in front of Cottonwood Heights Elementary, ADA Ramps, pavement spot repairs and chip seal
- We met with UDOT to discuss including the Big Cottonwood Canyon Park and Ride Improvements in the UDOT Environmental Impact Statement.
- The city staff attended a neighborhood meeting on Thursday with UDOT, the Forest Service, and UTA to gain feedback on the environmental impact statement and its impact to the city and its residences.
- We are obtaining an appraisal for the ROW take from the LDS Church property on Bengal Blvd and 2300 East for the Roundabout Project.

Police

1. Letter from the Highway Safety Office acknowledging the high yield of DUI arrests by CHPD during the holiday DUI overtime enforcement.
2. The SWAT Team entered a home in the Santa Fe Complex and subsequently secured charges on three men for first degree felony charges with gang enhancements. This case originated as a drug deal gone sideways resulting in a gunfight that seriously injured one man. The weapons and drugs were recovered.
3. The police department had to modify our field test procedures on street drugs. Because of the influx of Fentanyl into the illicit market which can be lethal in small doses the officers must secure the sample which will only be tested by lab staff using a fuming hood and protective gear. The Fentanyl is often mixed with other street drugs complicating the issue.
4. Still awaiting a finding from the DA office on the driver of the vehicle which struck the man on Fort Union who was laying in traffic.

5. The vehicle order is set and being processed by Ken Graff, Mr. Lundell is looking at the terms of the lease to see if 3 years is more fiscally responsible. The complications are the vehicles run out of warranty at 2 years and the emergency equipment.

Finance

1. Candida Tanner is working on completing W2's so they can be distributed next week.
2. Met with Matt and Brian to produce a list of capital projects to be included in the City's long-term financial plan.
3. Discussed software and other technology needs in preparation for the budget retreat and 2019 budget.
4. Dave Muir organized and held a blood drive at City Hall for ARUP. We are hoping this can be a semi-annual event.
5. The City's Comprehensive Annual Financial Report (CAFR) was submitted to GFOA to be considered for their *Award of Excellence*.

PHOTOS — *The farewell for Kelvyn Cullimore and Tee Tyler on January 4th (Pictures courtesy of Dan Metcalf)*

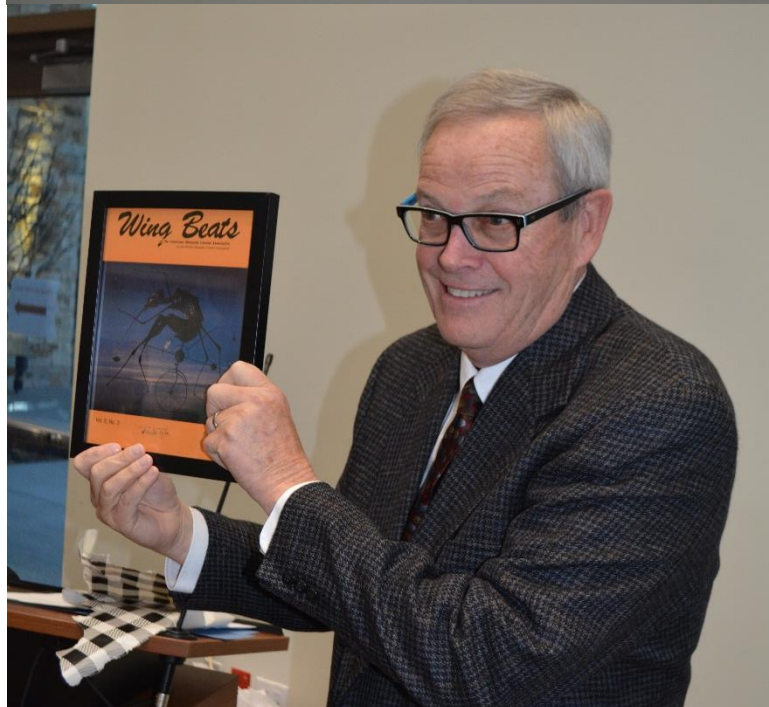


Figure 1- Tee Tyler receives this major award during his Farwell



Figure 2 - Kelvyn and Laurie Cullimore and Tee Tyler thank citizens that have come to say "Thank You"











Legislative Breakfast held at Market Street Grill on January 8th (Photos courtesy of Dan Metcalf)







Figure 3- Thank to David Muir for organizing the blood drive on January 11th (Photos courtesy of Dan Metcalf)

